

**JOHN MCELHINNEY & CO.,** *Chartered Accountants*, based in Dublin city centre adjacent to the International Financial Services Centre (IFSC), realise that the world of business is both highly competitive and increasingly complex. To survive and grow you need to constantly review operational practices.

Selecting an accounting firm is an important decision. You want an experienced company that's big enough to serve all your needs, yet can also provide individual attention and take the time to answer your questions.

As a third generation firm established in 1961 by John M. McElhinney, we are one of the older established family firms of Chartered Accountants in Dublin. The current partnership of John A. McElhinney *BA, FCA* and John J. McElhinney *MIATI, MIB, QFA, ACA* maintains the firm's tradition of quality service.

### Audit & Accountancy

Effective audits play an important role in the success of a business. We provide an audit which not only reviews the financial management and controls which operate in your company but also interprets findings. Our analysis will help you further refine and develop the efficiency of your business management.

Our audit teams use the statutory requirement of their visit as an opportunity to review the business and discuss forward planning. It costs no more to do this and our proactive approach is appreciated by clients.

For most clients, we assist with the preparation of their accounts and financial statements. The information produced is used to assist with tax computations, completion of self assessment tax

returns, as well as provide valuable information for decision making and the management of the clients' affairs.

We provide clients with support, helping them to produce information to aid decision making and support goals and aspirations.

These services include:

- Management Accounts
- Business plans - financial forecasts
- Profitability reviews and business appraisals
- Provision of financial controller services

Our services include specialist assignments such as solicitor and auctioneer accounts reports.

### Taxation

Taxation is a concern which affects both the individual and the company. Pro-active and effective tax planning is one of the most important aspects of our clients personal or business affairs.

Our taxation services at a glance:

- Income tax
- Corporation tax
- VAT
- PAYE/PRSI
- Capital gains tax
- Inheritance tax
- Tax planning
- Estate and Inheritance Tax planning
- Revenue audits
- Tax rebates

### Business Advisory

Buying or selling a business? The right professional advice can make all the difference prior to commencing the financial due diligence. This third

party opinion of the potential investment can provide an invaluable insight into the business.

Our specialty is the valuation of unquoted shares for either tax or commercial purposes and property investment advice.

In addition to the above and the ongoing compliance work, we are able to offer the following value added services to your business:

- Helping you develop and grow the business
- Implementing and improving systems
- Personnel recruitment services
- Structural review of your systems and people
- Review of your profit improvement potential
- Assisting on the collection of debts
- Investigating potential targets for acquisition
- Succession planning
- Company restructuring
- Implementation of accounting software.

### Company Secretarial

Every limited company must file an annual return and abridged accounts with the Companies Registration Office. Failure to do so may result in a late filing fee, a fine or possible cancellation of the company's registration.

We can assist in the completion of the returns and other statutory forms and provide registered office facilities.

Our Company Secretarial at a glance:

- Annual returns
- Minutes of meetings
- Maintenance of company registers
- Company formation and name changes
- Voluntary strike-offs
- Resignation and appointment of directors
- Share transfers & buy-backs

## Bookkeeping & Payroll

Our team of bookkeeping specialists is available to work on-site at your offices as well as off-site, providing a wide range of flexible solutions for you:

- Preparing timely monthly and year end accounts
- Processing sales and purchase invoices
- Preparing and processing VAT returns
- Preparing and submitting Intrastate returns
- Ensuring PAYE and PRSI are accounted for correctly and up to date
- Preparing year end files for statutory accounts and audit
- Preparing cash flow and profit projections
- Identifying key performance indicators (KPIs)

If there is one thing you want to get right, it's ensuring your payroll runs smoothly. We offer a comprehensive, accurate and timely service of the quality and price you'll like. Our service will help free up your valuable time, so you can focus on more productive matters and develop your business strategically.

We also prepare all the statutory documents and returns - P35, P60's, P45's, P30's.

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If you or anyone you know would like more information relating to any areas discussed, or a complimentary copy of our "**New Business Kit** – The financial, tax and accounting considerations of starting a new business"; "**Debt collection 11 steps**" or our "**Personal Affairs Checklist**", please contact us – (01) 836 3388 or [info@johnmcelhinney.com](mailto:info@johnmcelhinney.com).

**John A. McElhinney BA, FCA**, trained in Reynolds McCarren (now Ernst & Young) qualifying as a chartered accountant in 1972. He became a partner in John McElhinney & Co in 1972, eleven years after the firm was founded.

A fellow of the Institute of Chartered Accountants in Ireland, John specialises in unquoted share valuation, property investment advice and estate & inheritance tax planning.

**John J. McElhinney MIATI, MIB, QFA, ACA** worked for several years in the banking sector before joining Murnane Nolan, a mid-sized practice, where he trained. John has gained a considerable range of experience from sole trader accounts to SME and Plc audits as well as in tax compliance & planning and corporate finance. In 2007 he became a partner in John McElhinney & Co.

He is active in the affairs of Chartered Accountants Ireland and currently serves as a committee member on the Leinster Society of Chartered Accountants and is a member of the Education and Training Committee of Chartered Accountants Ireland. He was also chairman of the Young Professionals Committee of the Institute of Chartered Accountants for 2008/2009.

**Celebrating**  
**50** years  
**1961-2011**

### Free:

- *initial consultation,*
- *new business kit,*
- *personal & business financial health checks*

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Taxation & Business Advisors*

[www.johnmcelhinney.com](http://www.johnmcelhinney.com)

*"Our clients business  
doesn't stand still and  
neither do we..."*



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